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**Model Law on Factoring
Guide to Enactment Working Group
First session (hybrid)
Rome, 8 – 10 April 2024**

UNIDROIT 2024
Study LVIII B – W.G.1 – Doc. 1
English only
March 2024

ANNOTATED DRAFT AGENDA

1. Opening of the session by the Chair
2. Adoption of the agenda and organisation of the session
3. Implementation update on the UNIDROIT Model Law on Factoring (Study LVIII B – W.G.1 – Doc. 5)
4. Overview of the purpose, structure, content and negotiation of the MLF Guide to Enactment (Study LVIII B – W.G.1 – Doc. 2)
5. Consideration of Guide to Enactment section summaries (Study LVIII B – W.G.1 – Doc. 3)
6. Organisation of future work
7. Any other business
8. Closing of the session

ANNOTATIONS

Item No. 1 – Opening of the session by the Chair

1. In continuation of the arrangements for negotiation of the UNIDROIT Model Law on Factoring and in accordance with UNIDROIT practice, the Working Group for the preparation of a Guide to Enactment for the UNIDROIT Model Law on Factoring (“Working Group”) will be chaired by Professor Henry Gabriel, UNIDROIT Governing Council Member *ad honorem*.

Item No. 2 – Adoption of the agenda and organisation of the session

2. The Working Group’s first session will be held as a hybrid meeting allowing for both in-person and remote participation.

3. The meeting will take place between **8 – 10 April 2024**.

4. The meeting will run for 7 hours each day, between **10:00 – 17:00 CEST**. On the first day (8 April), the meeting will start at **11:00** to allow for Europe-based experts to arrive in Rome that morning.

1 st Discussion	10:00 – 11:15	75 minutes
1 st coffee break	11:15 – 11:30	15 minutes
2 nd Discussion	11:30 – 13:00	90 minutes
Lunch	13:00 – 14:00	60 minutes
3 rd Discussion	14:00 – 15:30	90 minutes
2 nd coffee break	15:30 – 15:45	15 minutes
4 th Discussion	15:45 – 17:00	75 minutes

5. Remote participation will be via Zoom. Participants who have registered to participate in the session remotely will receive the remote connection details via email. Should you require any further information regarding virtual participation, please contact Ms Audrey Chaunac (a.chaunac@unidroit.org).

Item No. 6 – Organisation of future work

6. It is anticipated that the Working Group’s second session will be scheduled in either November or December 2024. The Working Group Chair will discuss the matter with the Working Group at this first session.